**Group Volunteer Application Form**

**Thank you for your interest in volunteering with the Foundation of Goodness and helping the less privileged in the rural areas of Sri Lanka.**

**Please elect one member of your group to serve as the primary contact person. This person should submit the application on behalf of all other group members. The primary contact will also be the main liaison for coordinating volunteering activities on behalf of the group.**

**Please fill in all areas of the form below.**

**THE PREFERRED PLACEMENT PERIOD IS 2 - 30 DAYS. However, in the event we are able to accommodate you beyond 30 days we shall be pleased to oblige subject to extraordinary performance, discipline and value addition from our perspective.**

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| --- | --- | --- | --- |
|  | **Primary Contact Full Name:** |  | |
|  | **Primary Contact Phone Number 1:** |  | |
|  | **Primary Contact Phone Number 2:** |  | |
|  | **Primary Contact Email Address:** |  | |
|  | **Are you a member of the group and will you be participating in the volunteer programme?** | **Yes  No**  **If No, please state the reason as to why you were appointed to complete this application on behalf of the group:** | |
|  | **Name of School/Group/Corporate/Society** |  | |
|  | **Country:**  **Address:**  **Zip/Postal Code:** |  | |
|  | **Date that your organization wishes to volunteer (Please refer to the FoG Holidays document on the website)** |  | |
|  | **Number of people expected to volunteer** |  | |
|  | **Volunteer Requirements:** | * **It is recommended to visit the FOG Colombo office prior to proceeding to your area of placement in order to meet the Head of Volunteer as well as the Founder/Chief Trustee if available, for a brief meeting if you arrive within office working hours.**   ***The Foundation of Goodness Colombo office operates from Monday to Friday from 9 am -5:30 pm***   * **We require a brief project plan on how your group aims to make a difference in adding value in any ONE of your most preferred areas.**   ***The format will be provided upon receipt of your Group Volunteer Application***   * **We require a brief project plan on how your group aims to make a difference in adding value in any ONE of your most preferred areas.** * **Fill in the ‘Volunteer Daily Activity Record Sheet’ on a daily basis and obtain the sector supervisors’ signature and hand it over once completed to Ushani Ludmila, the volunteer coordinator in Seenigama.** * **The Weekly E-Report will be emailed to you at the start of your assignment. This is to be updated and submitted WEEKLY.** * **The volunteer Coordinator in Seenigama will meet up weekly for a briefing of the work carried out by you and discuss the action plan for the next week.** * **Please purchase a local sim card for easy communication** * **Internet facility is available at the all centres. It is advisable to check email on a daily basis.** * **Please complete the ‘Volunteer Evaluation e-Form’ which will be emailed to you at the end of your volunteering assignment.** * **Please note that if you do not comply with the conditions of the Foundation of Goodness it is at our discretion to discontinue the volunteer placement.** | |
|  |  | **Please note that if you do not comply with the conditions of the Foundation of Goodness it is at our discretion to discontinue the volunteer placement.** | |
|  | **Areas the group can add value with previous experience & knowledge:** | Health Care:   * **Medical Clinic:** * **Dental Clinic:** * **Maternity Clinic:** * **Mental Health:**   ***-*** *The Rebuilding Lives Project provides psycho-social support in the community -* | Women’s Empowerment Centre:  *- This project offers women’s training in skills development for self-employment -*   * **Beauty Culture:** * **Hair Dressing:** * **Cookery:** * **Bakery:** * **Dress Mak­ing:** |
|  | **Areas the group can add value with previous experience & knowledge:** | Education and Training:   * **Conversational English:** * **Computer Training:**   ***- i****ncluding Web & Graphic Design*   * **Business Skills Development:**   *- includes Marketing, Accounting and Human Resource Management*   * **Electrical Installation:** * **Photography:** * **Pre-school:** * **Children’s Activities:**   *Drama & Art Therapy and other activities. The Children’s Goodness Clubs have been set up to promote wholesome values and to develop exemplary leadership.* | Sports:   * **Cricket:** * **Ground Curator:** * **Swimming:** * **Volley Ball:** * **Karate:** * **Netball:** * **Chess:** * **Physical Fitness Training:** * **Sports Psychology:** * **Life Skills Development:**   **Other:** |
|  | **Areas the group can add value with previous experience & knowledge:** | Village Heartbeat Empowerment Centre’s   * **Mathematics:** * **Conversational English:** * **Computer Training:** * **Women’s Enterprise:**   **Life Skills Development:** |  |
|  | **Areas the group can add value with previous experience & knowledge:** | Diving and Training Centre:   * **Diving Training:** * **Business Development:**   Other:   * **Environmental Management and Sustainable Development:** * **Livelihoods:**   ***-*** *helping the villagers to find responsible, sustainable and rewarding means of employment*   * **Project Management:** * **Leadership Training:** * **Fundraising:** | |
|  | **Areas the group can add value with previous experience & knowledge:** | **As well as the areas above we have a range of other community services including workshops, education seminars and elderly needs. We also recognize that volunteers bring with them a wealth of experience and we welcome new ideas about improving our rural community. If you are able to help in any other way please outline here:** | |
|  | **Please state here any other areas that the group is able to share their experience & knowledge:** |  | |
|  | **Please let us know here if the group has had any previous experience in volunteering:** | 1. **Place:**   **Date of commitment: From:** **To:**  **Assignment/District:**   1. **Place:**   **Date of commitment: From:       To:**  **Assignment/District:**   1. **Place:**   **Date of commitment: From:**       **To:**  **Assignment/District:** | |
|  | **Please indicate the proposed start date and length of stay:** | * **Start date:**  ***(Please mention specific dates)*** * **Intended length of placement:**   **The Foundation of Goodness,Seenigama (MCC Centre of Excellence, Sports Academy, Village Heartbeat Centres, Dive Training Centre) work week Tuesday to Saturday.**  **\* Kindly read through our holidays and adjust your period of volunteering accordingly.**  **http://loopsmarketing.org/web/fog/wp-content/uploads/2019/01/FOG\_holidays-2019.pdf** | |
|  | **Why is the group interested in volunteering at the FOG?** |  | |
|  | **How did the group hear about FOG?** |  | |
|  | **Accommodation:** | * **Lahiru Villa:** * **Sports Accommodation:** * **VHP 1 – Udumulla:** * **VHP 2 – Rathgama:**   **In case of cancellation a 15% fee will be applicable. All prices are subject to change and availability will be on a first come first served basis.**   * **Other:**   **If selected other, please mention name, contact details and address of the accommodation:**  http://unconditionalcompassion.org/volunteer-accommodation/ | |
|  | **Rules of Conduct for Volunteers:** | * **Please read the Foundation’s rules and regulations for volunteers in the link below.**   [**http://unconditionalcompassion.org/volunteer-rules/**](http://unconditionalcompassion.org/volunteer-rules/)   * **I have read and understood the contents and agree to adhere to comply and respect the rules and regulations stated therein.**   **Yes  No** | |

**Please email the completed form to: *Rashmini de Silva*** [**rashmini@foguc.org**](mailto:rashmini@foguc.org) **& *Amaarah Kellapatha*** [**amaarah@foguc.org**](mailto:amaarah@foguc.org)

**Thank you for completing this application form**